

LARCHMONT PUBLIC LIBRARY BOARD OF TRUSTEES
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MINUTES OF MEETING

SEPTEMBER 10, 2008

The Larchmont Public Library Board of Trustees met on September 10, 2008 at 6:35 PM at the Larchmont Public Library. Present were Board Chair Miriam Curnin; Trustees David Birch, Pamela Tillinghast Dubitsky, Joan Macfarlane, John McGarr, Maureen LeBlanc, Carolyn Parlato; Village Liaison Richard Ward; Friends' Liaison Harriet Kline and Library Director Diane Courtney.

The minutes of the Special Board meeting of June 17, 2008 were unanimously approved as presented. The minutes of the Library Board meeting of June 18, 2008 were approved as amended upon motion of Joan Macfarlane, seconded by David Birch. The minutes of the Special Board meeting of the afternoon of July 9, 2008 were approved as amended upon motion of Carolyn Parlato, seconded by Maureen LeBlanc. The minutes of the Special Board meeting of the evening of July 9, 2008 were approved as amended upon motion of Pamela Tillinghast Dubitsky, seconded by John McGarr. The minutes of the Special Board meeting of July 29, 2008 were approved as presented upon motion of Maureen LeBlanc, seconded by Carolyn Parlato. The minutes of the Special Board meeting August 8, 2008 were approved unanimously upon motion of Carolyn Parlato, seconded by John McGarr.

Harriet Kline reported that the Friends of the Larchmont Public Library had met the previous evening. Program Chair Jackie Pare has four programs slated: all will be held at 4:00 PM at the Larchmont Temple since construction is expected to make the usual venue, the Larchmont Village Center, unavailable. The programs are:

Sunday, October 5—Roger Lowenstein, author and financial writer for *the New York Times* and *Wall St. Journal*

Sunday, October 19—M&M Productions will present the play *Moonlight and Magnolias*

Sunday, November 2—Peter Kaplan, Editor, *New York Observer*

Sunday, November 16-- M&M Productions will present 4 short plays.

Ms. Kline also reported that the membership mailing is slated to be sent in the middle of November, and that, at the meeting, some had expressed concern that the Library's capital campaign would cause confusion, since people don't always differentiate between the Friends and the Library. One example of this was cited. The Director had suggested that the Friends address this issue in their membership letter. The Board thanked Ms. Kline for her report.

The Board reviewed the schedules of bills dated 9/10/08, 9/09/08, 8/25/08, 8/19/08, 7/23/08. After discussion, they were unanimously approved upon motion of John McGarr, seconded by Maureen LeBlanc.

The Board received the performance report dated 8/21/08. In addition, they received the FY 2008 year-end performance report, which they discussed briefly. Trustee McGarr will discuss some of the lines with Village Treasurer Denis Brucciani.

The Director reported that she had submitted five grants this summer. Funding for two of them was withdrawn at the Special Meeting of the New York State Legislature August 19. LPL was recommended for an \$80,000

grant from the *\$14 Million Dollar Program for Public Library Construction*; confirmation however, is not expected until January, 2009. Special legislative grants from State Assemblyman George Latimer and State Senator Suzi Oppenheimer are pending.

Sue Neale has served as LPL's representative on the Westchester Library System Board for the past decade. Her term is now expiring, and she is willing to serve again. (Ms. Neale represents Scarsdale, and Mamaroneck as well.)

The Board instructed the Director to convey their thanks to Ms. Neale for her good work, past and future, and to express its pleasure at having Ms. Neale reappointed to the WLS Board.

Trustee Parlato summarized the meeting held earlier in the day with Library Interiors, which most of the other Trustees had also attended. Library Interiors would provide design services for the Children's Room; these would include color selections, shelving and furniture. The shelving and furniture are available from this company via state contract; the company can also provide specialty, custom items if the Library wishes. After discussion, Joan Macfarlane made the following resolution, seconded by Carolyn Parlato "To engage Library Interiors to provide design services for the LPL Children's Room after review and acceptance of their contract." The motion passed unanimously.

The Board discussed the next mailing to the community ("Progress Report #3"). The idea of sending a separate letter to those who had made donations in 2007 was discarded.

The Director provided three quotes for demolition of the remains of the portico outside the Village Center. (All asbestos has now been removed.) Upon motion of David Birch, seconded by Joan Macfarlane, the Board voted unanimously to award the job to Superior Abatement Inc., Fairfield, NJ for the amount of \$6,000.

Kevin Miley, the structural engineer engaged for the Children's Room, has recommended that the plaster ceiling in the Village Center be removed. The Board discussed this briefly to determine the best and most progressive plan; it determined that there are unanswered questions about the process. The Board asked the Director to seek answers from the architect and develop a timeline for this removal.

The Board authorized removal of the existing radiation and capping of the plumbing in the Children's Room to DiGiacomo & Sons, Inc. Plumbing for the low bid amount of \$2,300 upon motion of Joan Macfarlane, seconded by Maureen LeBlanc.

The Board tabled consideration of the Privacy Policy until the next meeting, when they would have a chance to receive and study edits suggested by Trustee Birch.

Board Chair Curnin announced that the next meeting of the Larchmont Public Library Board of Trustees will be October 15, 2008, as the regular meeting date, October 8, conflicts with Yom Kippur.

The meeting adjourned at 8:30 P.M.

Respectfully Submitted,

Diane Courtney

Library Director