

**LARCHMONT PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF MEETING  
MARCH 10, 2010**

Larchmont Public Library Board of Trustees met on March 10, 2010 at 6:30 PM. Present were Trustees David Birch, Pamela Dubitsky, John McGarr, Maureen LeBlanc, Joan Macfarlane, and Carolyn Parlato; Friends of the Library Liaison Harriet Kline and Library Director Diane Courtney.

Trustee Birch called the meeting to order. The Board reviewed the minutes of the Board meeting of February 11, 2010. Upon motion of Trustee Macfarlane seconded by Trustee Parlato, the minutes were unanimously approved as amended.

The schedules of bills dated March 2, 2010, and March 10, 2010 were reviewed and unanimously approved by the Board upon motion of Trustee McGarr, seconded by Trustee Dubitsky. The Board received the performance report dated March 2, 2010.

Ms. Kline reported that the Friends' Board met last evening and unanimously approved the Nominating Committee's choice of five new individuals who will replace those resigning/retiring from the current Friends' Board. Elections will be held at the May 11<sup>th</sup> annual meeting of the Friends. Upcoming programs include the Read-In on April 10, a panel on Aging in Place and our local organization *At Home on the Sound* on April 11; authors from the *Westchester Review* on April 25<sup>th</sup>. Ms. Kline also reported that the Friends are eager to participate in opening festivities of the new Children's Room, an offer that will certainly be accepted! The Board thanked Ms. Kline.

The Director noted that the staff and the public are coping well with the (planned) maintenance of the computer system that took the circulation system and catalog down on March 9 or 10. It is expected to be running on Thursday, March 11.

Trustee McGarr and the Director met with Village Treasurer Denis Brucciani and Town Administrator Steve Altieri on March 9 to discuss cash flow projections for the Renovation project. The Board received copies of the spreadsheet presented and accepted by both municipalities at that meeting, and Trustee McGarr reviewed it with the Board. The Board thanked Trustee McGarr for his outstanding work on this effort.

The Director reported that she has just been notified that DASNY has accepted the first request for reimbursement on the CCAP grant procured by Senator Oppenheimer.

The Children's Room renovation project is progressing well; the footings for one bumpout are complete and steel will be going up in the next two weeks. As of today, excavation for the elevator and new lobby has begun. Framing on the second floor is largely complete. Staff was able to tour the work site yesterday.

The Board reviewed and discussed the annual report to the State. Trustee Macfarlane noted that her e-mail address needs to be changed. The Board unanimously approved the state report with that single change, upon motion of Trustee LeBlanc, seconded by Trustee McGarr.

The Board then discussed and revised the Library's Mission and Governance statements, copies of which had been provided in advance of the meeting. Upon motion of Trustee Parlato, seconded by Trustee LeBlanc the Board unanimously approved the revised and amended statements.

The Board approved the discard of one computer CPU with a dollar value of \$0.

At 7: 30 PM the Board adjourned its regular meeting. The Board Subcommittee and Trustee Birch then convened to discuss submissions and recommendations made by the architect. The acrylic for the skylight—bronze #2414—was approved. The floor mount covers will be gray, to coordinate with the carpeting. The group requested that the architect resubmit glass samples for the storefront so that final color choices can be made for the stucco and steel. Honey maple was selected for the doors. The meeting adjourned at 8:40 PM.

The next regular meeting of the Board will be April 14 at 6:30 PM.

Respectfully submitted,

Diane Courtney  
Library Director