

**LARCHMONT PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF MEETING
SEPTEMBER 14, 2011**

The Larchmont Public Library Board of Trustees met on September 14, at 6:30 pm. Present were Board Chair Pamela Dubitsky, Trustees Jennifer Jordan Conley, Lauren Gottfried, Maureen LeBlanc, John McGarr; Village Liaison Marlene Kolbert; Friends of the Library Liaison Fred Baron; Town of Mamaroneck Councilwoman Nancy Seligson; and Acting Director, June Hesler.

The meeting was called to order at 6:35 PM.

The minutes of the Board meeting of 6/08/11 were unanimously approved as presented upon motion of Lauren Gottfried, seconded by Maureen LeBlanc.

The minutes of the special Board meeting of 8/04/11 were unanimously approved as amended upon motion of Jennifer Conley, and seconded by John McGarr.

The schedules of bills dated 9/12/11 and 9/14/11 were unanimously approved upon motion of John McGarr, seconded by Jennifer Conley. The Board received the performance report dated September 12, 2011. After questions as to amended amounts and payouts, Chair Dubitsky expressed the need for a finance committee meeting with Linda Ronaghan to discuss the budget line items.

Fred Baron reported the Friends will be contributing \$5,000, in honor of Diane Courtney, towards the special Board of Trustees project. He mentioned the scarecrow membership fund drive under Wendy Raso's direction. Scarecrow metal frames will be purchased from the Friends and decorated by members of the community and will be staked on the library's front lawn on Ragamuffin Parade Day, October 23, 2011.

The Acting Director reported on the boiler project. The control devices for the boiler system need to be completed by Carrier. As to the façade, the balustrade had been removed by John O'Malley prior to hurricane Irene. As a result of the hurricane and subsequent rain, the sump pump in the adult elevator pit was replaced. The question was posed if there is a back up generator for the sump pumps and the Acting Director responded that there was not.

Lauren Gottfried made a motion, seconded by John McGarr, to vote upon and the following resolution which was then passed unanimously:

Resolved, that \$43,000 from the HVAC Renovation (LPL) (27-4) Capital Project be transferred to the Library Maintenance (97-3) Capital Project, to be used to help pay for the cost of replacing the Library's boiler.

Acting Director Hesler presented to the Board the proposed revisions to the *Larchmont Public Library Employee Handbook* based on the 2009 agreement with the Larchmont Public Library Unit. Chair Dubitsky recommended we contact Thomas Marcoline, the library's labor attorney, for review of the revisions prior to approval by the Board.

June Hesler then presented a list of three items of equipment surplus to discard with value of \$0. Upon a motion by Lauren Gottfried and seconded by Jennifer Conley, the Board voted unanimously to discard the items.

The Public Library Directors' Association (PLDA) Policy Committee has proposed a streamlined fine matrix for the public libraries in Westchester. Acting Director Hesler discussed with the Board the proposed changes that would affect our current fine structure. Adult fines (excluding DVD's which have a separate fine structure) would rise five cents per item, per day. Juvenile non-print items (except DVD's) would rise fifteen cents per item, per day. At the PLDA meeting, to be held the next day, the Acting Director would express the Board's displeasure with the proposed fine options for non-print juvenile materials.

Chair Dubitsky called for the reconvening of the Children's Room Renovation Committee to address the remaining items still needed and to eventually move towards closing out the remaining funds.

Marlene Kolbert mentioned the 2% tax cap limit on property tax. The Board feels it needs to discuss with the Village Treasurer, Denis Brucciani, as to what and what not is included in the 2% limit.

The meeting adjourned at 8:40 PM. The next regularly scheduled meeting of the Board will be October 12, 2011.

Respectfully submitted,
June Hesler
Acting Director