

LARCHMONT PUBLIC LIBRARY BOARD OF TRUSTEES

MINUTES OF MEETING

DECEMBER 10, 2008

The Larchmont Public Library Board of Trustees met on December 10, 2008 at 6:30 PM at the Larchmont Public Library. Present were Board Chair Miriam Curnin; Trustees David Birch, Pamela Tillinghast Dubitsky, Maureen LeBlanc, Carolyn Parlato and John McGarr; Village of Larchmont Acting Liaison Marlene Kolbert; Friends' Liaison Harriet Kline, and Library Director Diane Courtney.

The minutes of the Library Board meeting of November 12, 2008 were unanimously approved as amended upon motion of Maureen LeBlanc, seconded by Carolyn Parlato. The minutes of the Library Board special meeting of November 14, 2008 were unanimously approved as presented upon motion of Pamela Tillinghast Dubitsky, seconded by Maureen LeBlanc. The minutes of the Library Board special meeting of November 20, 2008 were unanimously approved as amended upon motion of John McGarr, seconded by Carolyn Parlato.

Harriet Kline thanked Board Chair Curnin for attending the November Friends' Board meeting and said they all appreciated the update she presented on the Renovation project. Ms. Kline said she hopes that there will be an additional contribution from the Friends to the Renovation Fund, but that people are nervous about the economy. She hopes that the subject of an additional gift from the Friends will be revisited, and a decision made, at the January Friends' Board meeting.

Meanwhile, the Friends have plans for several programs, including one on summer camps on January 15, a concert in late January, local author David Gramm (Lost City of X) and Bridget Paolucci's final public lecture on opera on March 29th. Additional programs are being planned.

Ms. Kline also reported that the Friends are trying to develop ways to use technology to benefit the membership. Electronic newsletter and membership blasts to remind people about programs are being discussed, and there are sure to be new developments soon. The Board thanked Ms. Kline for her report.

The Board reviewed the schedules of bills dated 12/03/08 and 12/10/08. After discussion both schedules were unanimously approved upon motion of Maureen LeBlanc, seconded by Pamela Tillinghast Dubitsky. The Board received the performance report dated 12/03/08.

The Director reported that, effective December 8, 2008, Rebecca Eller had been promoted from Librarian Trainee to Librarian I. On the same day, Library Clerk Paul Doherty was promoted to Librarian Trainee. The Director noted that Mr. Doherty has already completed more than half of the 36 credits necessary for the MLS degree. She noted that many libraries require an individual to attain 12, 15, or 18 credits toward the MLS before they can be appointed to a Librarian Trainee position, and that there are good reasons to do so. (Tuition assistance remains a separate subject.) The Board congratulated both employees on their promotions.

Board Chair Curnin and the Library Director described some of the progress that has been made on the Children's Room renovation during the month. Con Ed needs to provide some specifications from their engineering department. The mechanical engineers have accepted the reality that existing equipment must be reused rather than replaced. The Board asked the Director to request a status report on the construction documents from the architect. The fund raising campaign was briefly discussed: about \$116,000 is still needed. Some of the funds were reinvested this week: \$500,000 in a 9-month CD in TD North, and \$300,000 in a 6-month CD with HSBC. The funds are fully collateralized. The Board thanked Trustees LeBlanc and McGarr for their work in researching the institutions and rates, and for working with the Village Treasurer to accomplish this.

Upon motion of David Birch, , seconded by Maureen LeBlanc, motion was made to adjourn to Executive Session at 7:15 PM to discuss personnel issues.

The meeting resumed at 8:00 PM and was adjourned at 8:02 PM with holiday greetings to all.

Respectfully Submitted,

Diane Courtney
Library Director