

**LARCHMONT PUBLIC LIBRARY BOARD OF  
TRUSTEES  
MINUTES OF SPECIAL MEETING  
April 24, 2009**

The Larchmont Public Library Board of Trustees Subcommittee met on April 24, 2009 at 9:30 AM. Present were Trustees Maureen LeBlanc, John McGarr and Carolyn Parlato, and Library Director Diane Courtney. Board Chair Miriam Curnin joined the group by phone.

The group considered the carpet samples received to date and is not happy with them. All—and there have been more than 100 samples—have murky undertones. Trustee Parlato offered to try to get to the BC Carpet Exchange when she's in the city, and Diane Courtney said she will contract Country Carpet again. Choosing the carpet is the necessary first step before choosing other colors, even perhaps the wood.

The entire Board had received information on PLA vs Wicks law. After a brief discussion, the group, including Board Chair Curnin, voted unanimously to put the project out in accordance with Wicks law, which will result in multiple prime bidders. Resultant increases in fees for engineering, architectural work, and management were briefly discussed.

The group discussed the look and feel of the donor plaque and gave the Director ideas to pursue.

In view of the increased costs, the fundraising campaign will be continued. The group also decided that the next progress report to the community should coincide with the bidding process.

Financial reporting for this project was discussed. Trustee McGarr outlined the method Village Treasurer Denis Brucciani has outlined for payment; checks will be cut from the Village's Capital account which will be reimbursed from the Children's Room Renovation account. Trustee LeBlanc suggested that it would be easier and cleaner to establish a checking account for the Children's Room Renovation into which monies from the money market could be transferred as needed. Trustee McGarr discussed the type of granularity he would like to see; this extends to being able to attach costs to each segment of the construction, e.g., windows. He will contact Dominic Calgi to learn what the usual process/breakdown is and will also discuss retrieval of such data with the Village Treasurer.

The meeting adjourned at 11:15 AM. The next Special Meeting of the Library Board Subcommittee will be Wednesday, April 29 at 1:00 PM.

Respectfully submitted,

Diane Courtney

Library Director