

**LARCHMONT PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF MEETING
December 3, 2009**

Larchmont Public Library Board of Trustees Subcommittee met on December 3, 2009 at 6:30 PM. Present were Board Chair Miriam Curnin; Trustees David Birch, Pamela Dubitsky, Maureen Le Blanc, John McGarr, Carolyn Parlato; and Library Director Diane Courtney.

The sole item on the agenda was the awarding of contracts for the Children's Room. Recommendations from Calgi Construction, the Construction Manager for the project, had been received in advance by the Board. Calgi had vetted each bidder, checking references, bonding company, and conducting a personal interview. The Board discussed these subjects.

Upon motion of Carolyn Parlato, seconded by Pamela Dubitsky, the Board voted unanimously to award the Contract for General Construction to Titan Construction, the low bidder, for the amount \$1,096,000.

Upon motion of Maureen LeBlanc, seconded by John McGarr, the Board voted unanimously to award the Contract for Plumbing to TWP Plumbing & Heating, Inc. , the low bidder, for the amount \$67,736.25

Upon motion of Pamela Dubitsky, seconded by Carolyn Parlato, the Board voted unanimously to award the Contract for HVAC to Duncan Industries Corp, the low bidder, for the amount \$366,888.

Upon motion of David Birch, seconded by John McGarr, the Board voted unanimously to award the Contract for Electrical Work to Mezz Electric Inc., the low bidder, for the amount \$165,000.

The Board authorized the Library Director to sign any or all of these contracts should Board Chair Curnin be unavailable.

The Board then considered the alternates and took the following actions:

- GC-1, the furnishing and installation of an ACME kitchenette at a cost of \$4,935 was unanimously rejected by the Board.
- GC- 2, extending ceramic tile in the toilet rooms at a cost of \$2,146, was unanimously approved by the Board upon motion of Carolyn Parlato, seconded by Pamela Dubitsky.
- GC-3, installation of tiled floors in lieu of specified flooring, was tabled until Dec. 9
- The Board rejected both deduct alternates, GC-4 and GC-5.
- H-1, replacement of the existing 15-ton rooftop unit and related work at cost of \$27,000 was considered. The Board received an e-mailed memo from the HVAC engineer outlining his reasons for opining that this would be a cost-effective, energy efficient route. Acceptance of the H-1 alternative was moved by John McGarr, seconded by David Birch, and the Board voted unanimously to approve this.
- E-1, the electrical work necessitated by H-1 for the amount of \$750, was unanimously approved by the Board upon motion of Carolyn Parlato, seconded by Maureen LeBlanc.

The meeting was adjourned at 8:10 PM.

Respectfully submitted,

Diane Courtney
Library Director