

**LARCHMONT PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF MEETING  
January 19, 2011**

The Larchmont Public Library Board of Trustees met on January 19, 2011 at 6:30 PM. Present were Board Chair Pamela Dubitsky; Trustees Jennifer Jordan Conley, Maureen LeBlanc, John McGarr; Village Liaison Marlene Kolbert; Friends of the Library Liaison Harriet Kline, Library Director Diane Courtney.

The meeting was called to order at 6:35 PM. The minutes of the Board meeting of December 8, 2010 were unanimously approved as presented upon motion of Maureen LeBlanc, seconded by Jennifer Conley.

The schedules of bills dated 1/05/11 and 1/19/11 were unanimously approved upon motion of John McGarr, seconded by Maureen LeBlanc. The Board received the performance report dated 1/05/11.

Harriet Kline reported that Board of the Friends of the Larchmont Public Library had met the previous evening. She noted that there are four upcoming programs: a violin recital by Kensho Watanabe on January 30, David Kirkpatrick will read from and discuss his book, *The Facebook Effect: The Inside Story of the Company That is Connecting the World* on February 27<sup>th</sup>; a March 6 screening of a documentary about homophobia, *Out In the Silence: Love, Hate, and a Quest for Change in Small-Town America*, with director Joe Wilson; and Larchmont's own Jim Millstein, now Chief Restructuring Officer of the U.S. Department of the Treasury, who will speak on April 3<sup>rd</sup> about the restructuring of AIG.

Ms. Kline noted that the nominating committee will present a slate at the March meeting and noted that suggestions of people who might wish to serve on the Friends' Board are welcome.

She also reported that the Friends' finances are healthier this year and will be considering a donation to the Library at the March meeting. The Board thanked Ms. Kline for her report.

The Board considered the list of Major Repairs Planned for the Years 2011-2019. After a short discussion, the plan was approved with minor changes and a lengthy discussion about funding the repairs. The Board then discussed the proposed budget for 2011-2012 (FY 2012) and the budget letter that traditionally accompanies the transmission of the budget to the Town and Village Boards. After some discussion, the budget was unanimously approved upon motion of John McGarr, seconded by Maureen LeBlanc and some edits to the letter were effected.

Board Chair Dubitsky discussed the Board's committees and the structure she is suggesting. Trustees McGarr and LeBlanc will continue to serve as the Finance Committee: Trustee Conley will serve on Buildings and Grounds. Other committees, e.g., Personnel, will be added, either as standing committees or ad hoc. The Board agreed with her proposal.

Trustee Conley suggested that a meeting be called to select room-darkening shades for the

Activity Room and Village Center.

The Board then considered a proposal from Werner Tietjen, MEP, for engineering services for the replacement of the boiler/water heater for the amount of \$10,000. The Board unanimously accepted his proposal contingent upon his adding, at no additional cost, integration of the new equipment into the existing BMS. The motion was made by Jennifer Conley, seconded by Maureen LeBlanc and approved unanimously. A proposal from Calgi Construction for this project was rejected, and the Director was instructed to request a revision from the company.

The Director requested that the Library be closed on the following days in 2011: Easter, April 24; Mother's Day, May 8; and Saturday, July 2. After a short discussion, the motion to close the Library on those days was made by Maureen LeBlanc, seconded by John McGarr, and approved unanimously. The Board also agreed to move the date of the May Board meeting from May 11 to May 4, 2011.

The meeting adjourned at 8:30 PM. The next regularly scheduled meeting of the Board will be February 9, 2011.

Respectfully submitted,

Diane Courtney  
Library Director