

**LARCHMONT PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING
Date: May 7, 2012**

The Larchmont Public Library Board of Trustees met on May 7, 2012 at 2:30 p.m. Present were: Board Chair, Pamela Dubitsky; Trustees Jennifer Conley, Lauren Gottfried, Maureen LeBlanc and John McGarr. Also present were: Library Director, Laura Eckley; Library Building Supervisor, John O'Malley.

Board Chair Dubitsky called the meeting to order at 2:35 pm.

The Board reviewed the progress of the ongoing library façade project and proposed change orders submitted by the project general manager, Maximus I. After review and discussion Trustee Conley made a motion, seconded by Trustee McGarr, to approve the following resolution, which was then passed unanimously: *Resolved, that the Board of Trustees of the Larchmont Public Library ("the Board") hereby (1) approves the recommendation of Calgi Construction Management and Hillman and Miley Consulting Engineers to accept (a) the proposed change order dated May 7, 2012 to the façade project contract between Larchmont Public Library and Maximus I, signed March 2, 2012, to replace the structural columns in the Library's façade with steel columns for the amount of \$8,347.85 (b) the proposed change order dated April 11, 2012 submitted by Maximus I to address a change in the installation of the drip edge in the Library's façade for the amount of \$3,658 and (c) the proposed change order dated April 19, 2012 submitted by Maximus I to repair, reset and repoint the brick stairs in the Library's front entrance for the amount of \$3,640 and (2) authorizes Board Chair Dubitsky to enter into such change orders on behalf of the Library.*

The Board discussed Maximus' request that an additional 5 days be added to the substantial completion date to accommodate the proposed change orders. The Board agreed to extend the substantial completion date from May 28, 2012 to June 1, 2012.

The Board discussed and accepted the recommendation by Calgi Construction Management that the library be closed during the column installation. Closure will be for one day at the end of this week. Notification to the public was discussed.

Board Chair Dubitsky adjourned the meeting at 2:50 p.m. The next regularly scheduled meeting of the Board will be held on May 9th.

Respectfully submitted,
Laura Eckley
Library Director