

**LARCHMONT PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF MEETING
JANUARY 15, 2014**

The Larchmont Public Library Board of Trustees met on January 15, 2014 at 6:30 p.m., attended by Board Chair Pamela Dubitsky (PD), Trustees Jennifer Conley (JC), Lauren Gottfried (LG), Maureen LeBlanc (ML), Barbara Liptack (BL), John McGarr (JM), and Iven Taub (IT,) Village Liaison Marlene Kolbert (MK), Town of Mamaroneck Liaison Jaine Eney (JE), Friends of the Library Liaison Wendy Raso (WR), Library Director Laura Eckley (LE) and Assistant Director June Hesler (JH).

Board Chair PD called the meeting to order at 6:40 p.m.

The Board reviewed and unanimously approved the Minutes of the Board Meeting of December 11, 2013.

Friends of the Larchmont Public Library Liaison Report

Donations: WR reported the Friends will be donating \$1500 for the purchase of children's narrative nonfiction to support demand for materials that support the common core curriculum. The digitization of *The Larchmonter-Times* and *The Larchmont Times*, currently on microfilm, will be supported by a \$5000 donation. This is a joint project with The Larchmont Historical Society.

Programs: WR reported that both Legofest and the Community Spelling Bee will be reprised this spring.

Committee Reports

Finance and Budget Committee:

Schedule of Bills and Performance Report: The Board reviewed and unanimously approved the Schedule of Bills dated 1/9/14 and 1/15/14. The Board received the Performance Report dated 1/9/14.

Budget Process: PD reported the meeting to present the budget to the Village and Town will be January 21.

WLS IT Finance Committee: LE is the new chair of this committee and will be meeting monthly and presenting at PLDA meetings. The Board expressed their enthusiasm and support that LE had taken on this new responsibility.

Director's Report

Upon the recommendation of LE, the Board unanimously approved the hiring of Sean Grey, effective January 6, as a part-time custodian at \$15/hour. Proposals from new landscapers were reviewed. The Board unanimously approved hiring A&M Andreoli Landscaping contingent on a multiyear flat rate. The main floor and children's room carpets were cleaned in December. Librarian Frank Connelly's reading of *A Christmas Carol* was very well attended.

Additional Items

The Board voted to approve to discard equipment with a value of \$0.

Executive Session

The Board voted unanimously to enter into Executive Session to discuss legal matters at 7:25 p.m. The Board voted unanimously to exit the Executive Session at 7:40 p.m.

Board Chair Dubitsky adjourned the meeting at 7:40 p.m. The next regularly scheduled meeting of the Board will be held on February 12, 2014 at 6:45 pm.

Respectfully submitted,
June Hesler
Assistant Director