

**LARCHMONT PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF MEETING  
February 11, 2015**

The Larchmont Public Library Board of Trustees met on February 11, 2015 at 6:45 p.m., attended by Board Chair Pamela Dubitsky (PD), Trustees Jennifer Conley (JC), Lauren Gottfried (LG), Maureen LeBlanc (ML), Barbara Liptack (BL), John McGarr (JM), and Iven Taub (IT,) Town of Mamaroneck Liaison Abby Katz (AK), Library Director Laura Eckley (LE) and Assistant Director June Hesler (JH). Village Liaison Marlene Kolbert and Friends of the Library Liaison Wendy Raso did not attend.

Board Chair Dubitsky called the meeting to order at 6:50 p.m.

The Board reviewed and unanimously approved the Minutes of the Board Meeting of January 14, 2015.

**Friends of the Larchmont Public Library Liaison Report**

LE reported that the Third Annual BrickFest will be held during the weekends of February 28<sup>th</sup> and March 7<sup>th</sup>, and the Spelling Bee will be held Sunday, April 19<sup>th</sup>. PD thanked the Friends for organizing such wonderful programs for the community.

**Committee Reports**

**Finance and Budget Committee**

***Schedule of Bills and Performance Report.*** The Board reviewed and unanimously approved the Schedule of Bills dated 2/3/15 and 2/11/15. The Board received the Performance Report dated 2/3/15.

**Transformation Committee**

PD reported that the Fundraising Committee has raised more than 50% of the \$1.5 million goal, has hosted two fundraiser cocktail parties, and is planning additional fundraising events over the next few months. PD also reported that the Transformation Committee has scheduled renovation of the main Library building to begin in September 2015. IT made a motion, seconded by JM, to approve the following resolution, which the Board then passed unanimously:

*It is hereby resolved by the Board of Trustees (the "Board") of the Larchmont Public Library that the Board Transformation Committee (1) is authorized to approve expenditures up to \$10,000 a month related to the Library Transformation without prior approval of the Board, and (2) shall report all such expenditures at the subsequent monthly Board meeting. It is hereby further resolved by the Board that all other expenditures related to the Library Transformation must be approved by the Board.*

**Director's Report**

LE reported that part-time Teen Librarian Kim Larsen has been in the position for six months and has introduced numerous new Young Adult programs, including a Zentangles program during midterms and an algebra review session attended by twenty-five students; upon LE's recommendation, the Board voted unanimously to increase Ms. Larsen's hourly salary to \$30.92 effective 2/23/15. LE also reported that (1) Children's Room librarian Rebecca Teglas visited local elementary schools and presented the second annual Winter Blues Tour, (2) Children's Room Librarian Marca McClenon organized a successful visit from award-winning children's book illustrator Jerry Pinkney, and (3) Assistant Director and Reference Librarian June Hesler applied for and received a grant for a book discussion series from the NY Council for the Humanities. LE also reported that she, Trustee Liptack and Children's Room Librarian Rebecca Teglas met with the Brown Family to discuss a memorial in memory of their young son, Ryder Brown.

### **Executive Session**

The Board voted unanimously to enter into Executive Session at 7:40 p.m., and to exit Executive Session at 7:47 p.m.

JC made a motion, seconded by LG, to approve the following resolution, which the Board then passed unanimously:

*Resolved, that in order to proceed with replacement of the leaking windows installed during the renovation of the Larchmont Public Library (the "Library") Children's Room and the Village of Larchmont Village Center, the Board of Trustees of the Library hereby authorizes Laura Eckley, Library Director, to enter into a contract with Simpson, Gumpertz and Heger to provide additional services to the Library, at a cost not to exceed \$3,000, to be paid from the Library Children's Room Renovation Fund (7240.27-1).*

Board Chair Dubitsky adjourned the meeting at 7:48 p.m. The next regularly scheduled meeting of the Board will be held on March 11, 2015.

Respectfully submitted,  
June Hesler  
Assistant Director